



## CRICOS International Fees - July 2019 to June 2020

### DEFINITION OF A CRICOS INTERNATIONAL STUDENT

The CRICOS International fee schedule is available for children who enter Australia on a Student Visa and for which the school does not receive or claim Australian Government Grants.

### REGISTRATION FEE

This fee covers the administrative work involved in processing the application. The Registration Fee is non-refundable and only apply to new students. This fee will not be deducted from tuition fees.

	Per Student
Registration Fee	\$110

### CONFIRMING FEE

This fee confirms the student's place and completes the enrolment procedure. The Confirming Fee is non-refundable and only apply to new students. This fee will not be deducted from tuition fees.

	Per Student
Confirming Fee	\$6,000

### TUITION FEES

	Per Annum	Per Semester
Kindergarten	Legislative not applicable*	
Pre-Primary	Legislative not applicable*	
Year 1	\$30,088	\$15,044
Year 2	\$30,088	\$15,044
Year 3	\$30,580	\$15,290
Year 4	\$30,580	\$15,290
Year 5	\$32,944	\$16,472
Year 6	\$32,944	\$16,472
Year 7	\$39,736	\$19,868
Year 8	\$39,736	\$19,868
Year 9	\$39,736	\$19,868
Year 10	\$41,056	\$20,528
Year 11	\$41,056	\$20,528
Year 12	\$41,056	\$20,528

The Board will review tuition fees annually and announce any changes prior to the new academic year.

\*National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code 2018) states CRICOS International students under the age of six years are not eligible for enrolment.

## OTHER FEES AND CHARGES

### Information Technology Fee

<b>\$400 per annum</b>	<b>Year 4 – 6</b>
<b>\$550 per annum</b>	<b>Year 7 – 9</b>
<b>\$750 per annum</b>	<b>Year 10 - 12</b>

This fee helps to cover provision of IT equipment, software, repairs, licensing, insurance and specialist staff. This will be charged annually in Term One or calculated pro-rata for students commencing in supplementary terms.

### Parent Association Membership

**\$50 per annum**

The ISWA Parent Association seeks an annual donation from each family. This amount will automatically be added to your account. If you choose to opt-out, please contact the ISWA Business Manager.

### Co-curricular Activities

The cost of many before and after school scheduled activities are included in tuition fees, with the exception of externally sourced specialists; e.g. Languages, Music Instrument Tuition, Golf, Surfing.

### School Camps (Year 3 – Year 12)

**\$300 per annum**

Night/day camps and transport with a duration of 2 – 3 days, are organised for students from Year 3 – 12 in Semester One. E.g. Boshack Bush Camp, Rottnest Island, Dwellingup Adventure. Night/day camps and transport with a duration of 5 days, are organized for students from Year 7 – 10 student, bi-annually, at the higher cost of approx. \$1,500. E.g. Year 7-8 Canberra, Year 9-10 Ningaloo.

### Swimming Lessons (Pre Primary – Year 6)

**\$250 per annum**

10 days of off-site swimming lessons and bus transport at Bold Park Aquatic Centre are scheduled for Primary students in Term Three.

### Year 11 and Year 12 Program license

<b>\$600 per semester</b>	International Baccalaureate (IB) Diploma Program
<b>\$600 per semester</b>	US College Board Advanced Placement (AP)

### English as a Second Language Support

**\$1,750 per semester**

English language tuition may be deemed necessary, in discussion with parents / guardians and teaching staff. Tuition will be offered onsite, during the school day by a specialist English Second Language teacher.

### Experiential Learning and Special Events

Some excursions, incursions and special events are non-compulsory and charged on a cost

recovery basis. E.g. International Service Trip, Student Exchange Program, Graduation Dinner, School Ball.

### **Notice of Withdrawal**

*Advance notice in writing, of **one full term** as per the school calendar, must be given prior to removal of a student. Failure to give such notice will result in one term of the student's annual tuition fee being charged to the student's account.*

## **TUITION INCLUSIONS**

### **Surface Pro Computer**

A Surface Pro device is provided to students from Year 4 – 12. This device can be used at school and at home. Students are responsible for the care of this device. A damaged device will incur a fee of \$200 per occurrence. A lost or stolen device will incur a fee of \$450 for replacement.

### **Stationery and Textbooks**

Daily classroom supplies such as pencils, scissors, calculator, notebooks etc. are provided by ISWA. E-books, Jacaranda textbooks and the Questia research library are purchased by ISWA for student use.

An annual school diary is provided to students from Year 5 – 12.

A locker is provided to all students. A combination coded lock is provided to students from Year 4 – 12.

### **Insurance**

Comprehensive accident insurance for students is provided by ISWA whilst they are in our supervision.

### **Co-curricular Activities**

Non-compulsory activities are scheduled before and after school on weekdays and presented by classroom teachers or externally sourced specialists. Additional fees may incur for external specialists.

### **Experiential Learning and Special Events**

Day excursions, incursions, carnivals and school camps form an integral part of our curriculum. They are compulsory participation, and many are included in the tuition fee.

### **Year Book**

A copy of the annual Yearbook is gifted to each student.

## **AVAILABLE DISCOUNTS**

### **Sibling Discount**

Discount of 5% on the tuition fee for a second enrolled sibling.

Discount of 10% on tuition fees for the third and subsequent siblings enrolled at the school.

This discount does not apply to siblings whom receive another other form of assistance (e.g. Scholarship).

### **Bursary (financial hardship)**

A Bursary may be offered to a self-funded student at the discretion of the Principal. The process involves a meeting with the Principal and statements of proof. Queries should be directed to the Business Manager.

### **Scholarship**

A limited number of Scholarships are available and may be offered to a self-funded student from Years 5 to 12 at the discretion of the Principal. The selection criteria is based on the School's learner profile and reflects the attributes of an academic all-rounder. The process involves a portfolio application which reflects the Learner Profile and meeting with the Principal, student and family. Application queries should be directed to the Registrar.

## **PAYMENT OPTIONS**

**Tuition Fees must be paid within 14 days of the statement date.**

**Option 1** - A 1.5% discount on annual tuition fees paid in full prior to the commencement of Semester One.

**Option 2** - Invoiced during the first fortnight of each Semester in July and January.

**Option 3** – Monthly payments via direct debit. Please complete a direct debit request form.

Payment options details:

- BPAY
- Mastercard/VISA, debit & credit cards (surcharge of 1.0% applies)
- Direct bank transfer to *Australian Association for International Education*

**Commonwealth Bank**

**BSB:** 066 000

**Account Number:** 1077 0622

**Swift Code:** CTB AAU2S

(NB: Please use student surname as a reference)

### **LATE PAYMENT**

Accounts unpaid fifteen (15) calendar days after the date of invoice are subject to a 15% late charge.

A student may be refused admission at the school if any fees and charges from the previous semester or term remain unpaid.

## GOVERNMENT REGULATIONS - REFUNDS

Reason for Refund	Notification Period	Legislative Reference
<b>Student's application for a student visa unsuccessful</b>	<ul style="list-style-type: none"> <li>• Before course commences</li> </ul>	Full refund of all fees and charges <b>less</b> the following amount: the lesser of: (a) 5% of the total amount of pre-paid fees that ISWA received in respect of the student for the course before the default day; or (b) the sum of \$500. (ESOS Act subsection 47E(4))
<b>Student with a student visa withdraws</b>	<ul style="list-style-type: none"> <li>• More than ten weeks before course commences</li> </ul>	Full refund of all fees and charges (less a fee of \$750 for all administrative expenses). The refund will be paid within 4 weeks of the student default/withdrawal. (ESOS Act subsection S47D)
	<ul style="list-style-type: none"> <li>• Ten weeks or less prior to course commencement</li> </ul>	Refund of 75% semester's tuition fee and all enrolment charges (less a fee of \$750 for all administrative expenses). The refund will be paid within 4 weeks of the student default/withdrawal. (ESOS Act subsection S47D)
	<ul style="list-style-type: none"> <li>• After course commences and during first four weeks</li> </ul>	Refund of 50% of semester's tuition and all enrolment charges (less a fee of \$750 for administrative expenses). The refund will be paid within 4 weeks of the student default/withdrawal. (ESOS Act subsection S47D)
	<ul style="list-style-type: none"> <li>• After course commences and after first four weeks</li> </ul>	No refund of current semester's tuition fees and 100% of fees applicable to subsequent semester's tuition fees. The refund will be paid within 4 weeks of the student default/withdrawal. (ESOS Act subsection S47D)
<b>If ISWA withdraws a student because the student has seriously breached international student visa conditions or provider rules</b>	<ul style="list-style-type: none"> <li>• After course commences</li> </ul>	No refund of current semester's tuition fees and 100% of fees applicable to subsequent semester's tuition fees. (ESOS Act Section 47A)
<b>If ISWA withdraws its offer, fails to provide the program offered or terminates an Education Service</b>	<ul style="list-style-type: none"> <li>• Before or after course commences</li> </ul>	ISWA will refund the unexpended pre-paid tuition fees received.  ISWA will comply with the Commonwealth ESOS Act 2000 (Section s 46 and 47) and the <i>Education Services for Overseas Students Legislation Amendment (Tuition Protection Service and Other Measures) Bill 2011 S47D &amp; E</i>

## REFUNDS POLICY

*Definition: For the purpose of this policy, the definition of a semester is 20 weeks.*

1. This policy outlines refund applicable to course fees.
2. Any service fees a student (or parent(s)/legal guardian if the student is under 18) pays directly to a third party are not within the scope of this refund policy.
3. The enrolment application fee is non-refundable
4. Payment of Course Fees and Refunds
  - a. Fees are payable according to the International School of Western Australia's (ISWA's) current fee schedule.
  - b. An itemised list of school fees is provided in the school's written agreement.
  - c. All fees must be paid in Australian dollars unless requested otherwise. Refunds will be reimbursed in the same currency as fees were received.
  - d. Refunds will be paid to the person who enters into the written agreement.
5. All notification of withdrawal from a course, or applications or refunds, must be made in writing and submitted to the Principal or Community Relations manager (Registrar).
6. Student default because of visa refusal
  - a. If a student's visa application is refused by the Department of Immigration and Citizenship and the student cannot undertake the course, the school will refund within four weeks any unspent pre-paid fees where the student produces evidence that the application made by the student for a student visa has been refused by the Australian Immigration authorities, less a fee of \$250 for administrative costs associated with enrolment.
7. Student default
  - a. Any amount owing under this section will be paid within 4 weeks of receiving a written claim from the student (or parent(s)/legal guardian if the student is under 18),
  - b. Non-tuition fees will be refunded on a pro-rata basis proportional to the amount of time the student was studying in the course, except where a non-refundable payment on behalf of the student has been made.
  - c. If the student does not provide written notice of withdrawal and does not start the course on the agreed starting date a maximum of ten weeks tuition fees will be refunded from prepaid tuition fees.
  - d. If up to two semester's tuition fees have been prepaid, and the school receives written notification of withdrawal by the student (or parent's/legal guardian if the student is under 18), the school will refund the amount of prepaid fees less the following amounts:
    - i. A refund of 50% of semester's tuition and all enrolment charges (less a fee of \$750 for administrative expenses) if written notice is received up to four weeks prior to commencement of the course.
    - ii. A refund of 50% of semester's tuition and all enrolment charges (less a fee of \$750 for administrative expenses) if written notice is received up to four weeks prior to commencement of the course.
    - iii. A full refund of all fees and charges (less a fee of \$750 for administrative expenses) if written notice is received more than ten weeks prior to commencement of the course.
    - iv. A refund of 75% semester's tuition fee and all enrolment charges (less a fee of \$750 for administrative expenses) if written notice is received ten weeks or less prior to commencement.
    - v. No refund of current semester's tuition fees and 100% of fees applicable to subsequent semester's tuition fee if written notice is received less than four weeks prior to commencement of course.

0% of any unspent pre-paid tuition fees, up to a maximum of one term's fees, if written notice is received within six months following the commencement date of the student's course.

- e. No amount will be refunded if written notice is received more than six months after the commencement date of the student's course.
  - f. If more than two semester's tuition fees have been pre-paid in one amount, refund provisions under (b) will apply for tuition fees paid for the first two semesters, and any remaining unspent tuition fees after this will be refunded.
  - g. No refund of tuition fees will be made where a student's enrolment is cancelled for any of the following reasons:
    - i. Failure to maintain satisfactory course progress (visa condition 8202). For more information please refer to our Full Fee Paying Overseas Student – Course Progress and Attendance Policy located in the Full Fee Paying Overseas Student Handbook at [www.iswa.wa.edu.au](http://www.iswa.wa.edu.au)
    - ii. Failure to maintain satisfactory attendance (visa condition 8280). For more information please refer to our Full Fee Paying Overseas Student – Course Progress and Attendance Policy located in the Full Fee Paying Overseas Student Handbook at [www.iswa.wa.edu.au](http://www.iswa.wa.edu.au)
    - iii. Failure to maintain approved welfare and accommodation arrangements (visa condition 8532).
    - iv. Failure to pay fees.
    - v. Any behaviour identified as resulting in enrolment cancellation in For more information please refer to our Full Fee Paying Overseas Student – Deferment, Suspension and Cancellation Policy located in the Full Fee Paying Overseas Student Handbook at [www.iswa.wa.edu.au](http://www.iswa.wa.edu.au)
8. Provider default
- The school will comply with the current provisions of the ESOS Act 2000 and the ESOS regulations 2001(as amended)
- a. If for any reason the school is unable to offer a course on an agreed starting day for the course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school. A full refund of any unspent pre-paid tuition fees\* paid to the school will be made within 14 days of the agreed course starting day.
  - b. If for any reason the school is unable to continue offering a course after the student commences a course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school. A full refund of any unspent tuition fees\* paid to the school will be made within 14 days of the school's default day.
  - c. In the event that the school is unable to fulfil its obligations of providing an agreeable alternative course for the student, or a refund, the student will receive advice to seek assistance from the Australian government's Tuition Protection Service. For information on the TPS, please see: <https://tps.gov.au/Information/Students/How> .
9. This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws.

*\*Unspent pre-paid tuition fees – in the case of the school not being able to provide the course in which the student is enrolled, unspent prepaid tuition fees will be calculated according to a Legislative Instrument: <http://www.cpmlaw.gov.au/Details/F2012L01351>*

If the student changes visa status (example: becomes a temporary or permanent resident) he/she will continue to pay full overseas student's fees for the duration of that academic year.